



## Daily Pre-Shift Inspection Checklist

✓ = Satisfactory  
✗ = Unsatisfactory

Operator: \_\_\_\_\_ Shift: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

Model: \_\_\_\_\_ Serial #: \_\_\_\_\_ Hour Meter: \_\_\_\_\_

### 1) VISUAL Checks *All Models*

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Operator Manual & Manual Box    | <input type="checkbox"/> 19. Right Sideshift Chrome Shaft     |
| <input type="checkbox"/> 2. Decals + Data Plate             | <input type="checkbox"/> 20. Right Stabilizer                 |
| <input type="checkbox"/> 3. Side Guard / Latch / Hinges     | <input type="checkbox"/> 21. Right Front Tire + Wheel         |
| <input type="checkbox"/> 4. Overhead Guard                  | <input type="checkbox"/> 22. Hydraulic Hoses + Connections    |
| <input type="checkbox"/> 5. Hydraulic Level Oil Sight Gauge | <input type="checkbox"/> 23. Right Tilt Cylinder              |
| <input type="checkbox"/> 6. Left Load Support (if fitted)   | <input type="checkbox"/> 24. Right Carriage Cylinder          |
| <input type="checkbox"/> 7. Left Carriage Cylinder          | <input type="checkbox"/> 25. Right Load Support (if fitted)   |
| <input type="checkbox"/> 8. Left Tilt Cylinder              | <input type="checkbox"/> 26. Fuel Tank + Fuel Cap             |
| <input type="checkbox"/> 9. Left Front Tire + Wheel         | <input type="checkbox"/> 27. Top Hood                         |
| <input type="checkbox"/> 10. Left Stabilizer                | <input type="checkbox"/> 28. Coolant                          |
| <input type="checkbox"/> 11. Sideshift Cylinder             | <input type="checkbox"/> 29. Rear Hood                        |
| <input type="checkbox"/> 12. Left Sideshift Chrome Shaft    | <input type="checkbox"/> 30. Engine Oil                       |
| <input type="checkbox"/> 13. Forks                          | <input type="checkbox"/> 31. Rear Steering Cylinder + Linkage |
| <input type="checkbox"/> 14. Mast                           | <input type="checkbox"/> 32. Rear Tire + Wheel                |
| <input type="checkbox"/> 15. Over-Roller Hoses + Rollers    | <input type="checkbox"/> 33. Seat                             |
| <input type="checkbox"/> 16. Mast Chains                    | <input type="checkbox"/> 34. Seat Belt                        |
| <input type="checkbox"/> 17. Load Backrest (if fitted)      | <input type="checkbox"/> 35. Steering Wheel                   |
| <input type="checkbox"/> 18. Mast Lift Cylinder(s) + Mounts | <input type="checkbox"/> 36. Valve Levers                     |

#### ***4-Way Models Only***

#### ***Pantograph / Telescopic 4-Way Models Only***

- |   |  |
|---|--|
| <input type="checkbox"/> 1a. Left Wheel Counterweights  | <input type="checkbox"/> 1g. Left Stabilizer Friction Pad  |
| <input type="checkbox"/> 1b. Left Steering Wheel        | <input type="checkbox"/> 1h. Left Lift Assist Assembly     |
| <input type="checkbox"/> 1c. Right Steering Wheel       | <input type="checkbox"/> 1i. Scissor Assembly              |
| <input type="checkbox"/> 1d. Right Wheel Counterweights | <input type="checkbox"/> 1j. Right Stabilizer Friction Pad |
| <input type="checkbox"/> 1e. Mast Lift Height Sensor    | <input type="checkbox"/> 1k. Right Lift Assist Assembly    |
| <input type="checkbox"/> 1f. Mast Carriage Sensor       |  |



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## 2) OPERATIONAL Checks *All Models*

- |  |  |
|--|--|
| <input type="checkbox"/> 1. Operator Side Guard                      | <input type="checkbox"/> 10. Accelerator Pedal     |
| <input type="checkbox"/> 2. Gauges and Indicators                    | <input type="checkbox"/> 11. Valve Levers          |
| <input type="checkbox"/> 3. Noises / Emissions                       | <input type="checkbox"/> 12. Steering Response     |
| <input type="checkbox"/> 4. Air Filter Indicator                     | <input type="checkbox"/> 13. Diff-Lock (FWD / REV) |
| <input type="checkbox"/> 5. Hour Meter                               | <input type="checkbox"/> 14. Horn                  |
| <input type="checkbox"/> 6. Seat Belt Interlock Test                 | <input type="checkbox"/> 15. Work Lights           |
| <input type="checkbox"/> 7. Parking Brake (ON / OFF)                 | <input type="checkbox"/> 16. Street Lights         |
| <input type="checkbox"/> 8. Forward / Reverse Pedal                  | <input type="checkbox"/> 17. Strobe                |
| <input type="checkbox"/> 9. Back-up Alarm / Travel Alarm (if fitted) |  |

<b>4-Way Models Only</b>	<b>Pantograph / Telescopic 4-Way Models Only</b>	<b>Low Profile Models Only</b>
<input type="checkbox"/> 2a. Engage the Lateral Mode <input type="checkbox"/> 2b. Check Lift Height Sensor <input type="checkbox"/> 2c. Lateral Drive Test <input type="checkbox"/> 2d. Disengage the Lateral Mode Pedal	<input type="checkbox"/> 2e. Lift Assist: <i>Tilt Forward + Rearward</i> <input type="checkbox"/> 2f. Pantograph: <i>Extend + Retract</i> <input type="checkbox"/> 2g. Telescopic Forks: <i>Extend + Retract</i>	<input type="checkbox"/> 2h. Free Lift: <i>Engage + Disengage</i>

## 3) TRANSPORT Checks

- |  |  |
|--|--|
| <input type="checkbox"/> 1. Mounting Kit                                     | <input type="checkbox"/> 5. Angle of Forklift to Ground +          |
| <input type="checkbox"/> 2. Tie Downs<br><i>(Dump bed mounting kit only)</i> | <input type="checkbox"/> 6. Ground Clearance <i>(when mounted)</i> |
| <input type="checkbox"/> 3. Pins + Locks                                     | <input type="checkbox"/> 7. Rear Lights <i>(when mounted)</i>      |
| <input type="checkbox"/> 4. Transport Chains                                 | <input type="checkbox"/> 8. Conspicuity Tape <i>(when mounted)</i> |
|  | <input type="checkbox"/> 9. Lower n' Go                            |

List any problems: _____ _____ _____ Reported to supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No
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**For more information on Daily Inspections + Maintenance, please refer to the Operator's Manual**

